



Title	<b>RESEARCH GOVERNANCE &amp; HREC REVIEW FEES</b>		
Document type	<b>Policy</b>	Document owner / Responsibility for review	<b>Research Development &amp; Governance Officer</b>
Department	<b>Chief Executive Officer</b>	Authorised by	<b>Executive Director of Workforce, Education and Research</b>
Section	<b>Ethics</b>		

<b>Individuals/Groups consulted in review and approval of this document</b>	NHW Human Research Ethics Committee NHW Research Development & Governance Officer Operational Director Education and Research Unit Clinical Trials Research Support Officer
<b>Accreditation Standard (Office use only)</b>	
<b>Related documents</b>	NHW Ethics Application Guideline/Procedure 24/08/15

**Purpose:**

This document sets out Northeast Health Wangaratta’s policy in respect to the fee structure for review of research applications undertaken by both the Human Research Ethics Committee (HREC) and Research Governance Office (RGO).

**Definition:**

Proposals for research and clinical trials are reviewed by Northeast Health Human Research Ethics Committee and supported by sound research governance which adheres to the NHMRC codes

NHW HREC is registered with the National Health and Medical Research Council (EC00256)

**Policy statement:**

The fee structure applied by Northeast Health is based on a review of fee schedules adopted by other similarly sized regional health services in Victoria.

Fees will be used to:

- Provide administrative support for the HREC and Research Governance Office
- Provide assistance to those submitting applications to HREC and/or RGO
- Support the HREC in continuing compliance and accreditation with NHMRC National Statement on Ethical Conduct in Research Involving Humans.

On receipt of an application or amendment, Northeast Health Wangaratta will generate either an HREC or research governance fee (but not both) in accordance with the schedule below. NHW HREC will accept a single ethics review process as per NHW HREC Guideline/Procedure, thus only RGO review is required for multi-site submissions.

On receipt of a HREC and/or RGO application an invoice will be issued irrespective of approval. All fees exclude GST. Fees will be generated in accordance with the schedule below.

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**Additional Information:**

<b>Clinical Trials</b>	<b>New Application Fee</b>	<b>Major Amendment Fee</b>	<b>Minor Amendment Fee</b>
Clinical Trial – Commercially sponsored	\$5,500	\$750	\$400
Clinical Trial sub study commercially sponsored	\$2,500	\$400	\$200
Clinical trial funded by grant/collaborative groups or not for profit organisation	\$450	No fee	No fee
<b>Non Clinical Trials</b>			
Internal funded project	\$400	\$200	\$150
Internal unfunded project	No fee	No fee	No fee
External funded project	\$500	\$200	\$150
External unfunded project	\$400	No fee	No fee
<b>Low &amp; Negligible Risk (LNR)</b>			
NHW funded project	\$350	\$150	\$100
NHW unfunded projects	No fee	No fee	No fee
External funded project	\$450	\$150	\$100
External unfunded project	No fee	No fee	No fee

**References:**

National Statement on Ethical Conduct in Human Research 2007 (Updated 2018)

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